

The logo for Kedron State School features a stylized graphic on the left consisting of several overlapping, curved shapes in shades of purple and yellow, resembling a fan or a stylized letter 'K'. To the right of this graphic, the word "Kedron" is written in a large, purple, cursive font. Below "Kedron", the words "STATE SCHOOL" are written in a bold, black, sans-serif font.

**Kedron**  
**STATE SCHOOL**



*Connecting every learner, everyday in every way  
for success*

**Our School Prospectus  
2021**



**PRINCIPAL:** Mrs Susie Randel-Kneipp

**ADDRESS:** Leckie Road, KEDRON Q 4031

**POSTAL ADDRESS:** P O Box 53, KEDRON Q 4031

**TELEPHONE NUMBER:** (07) 3621 3444

**FACSIMILE NUMBER:** (07) 3621 3400

**ABSENTEE LINE:** (07) 3621 3466

**EMAIL:** [admin@kedronss.eq.edu.au](mailto:admin@kedronss.eq.edu.au)

**WEB ADDRESS:** <https://kedronss.eq.edu.au>

**OFFICE HOURS:** 8:15am – 3:30pm Monday – Friday



## ***Welcome to Kedron State School***

On behalf of the Kedron State School community – staff, students and parents I would like to welcome you to our school community.

Situated in the avenues of Kedron, 8km North of Brisbane's CBD, Kedron State School is a co-educational primary school for students from the Preparatory Year to Year 6. Established in 1926, our school has time honoured history within the Kedron community.

The students, staff and parents of this community take great pride in ensuring our school continues the strong reputation as a school focused on high expectations, supporting the long held motto of Kedron State School – *By Industry We Prosper*. Together we work to ensure that students have the opportunity to learn and succeed to their greatest potential.

Kedron State School prides itself on the school value statement that sits alongside our traditional motto - ***Connecting every learner, everyday in every way for success***

This value statement underpins our focus that every student will receive a differentiated and individually suited education that will equip them to be connected and successful learners long after their primary school years are complete.

Kedron State School values academic, athletic, artistic, cultural and leadership pursuits. Our community believes in the education of the 'whole child' in order to build solid academic, social and emotional foundations for our young students to confidently stake their place in an ever changing world.

The teachers of Kedron State School are committed to delivering contemporary curriculum through challenging and rigorous learning opportunities that meet the instructional needs of all children.

Kedron State School values the success of individuals, celebrates diversity and recognises the importance of strong parent and community partnerships.

As the proud Principal of Kedron State School, I welcome you and your family to our school. I wish you many happy years on the life long journey of learning.

Yours in education,

**Susie Randel-Kneipp**  
Principal



**KEDRON STATE SCHOOL**  
**‘PROMOTING LEARNING IN A SUPPORTIVE ENVIRONMENT’**

<b>SCHOOL CALENDAR FOR 2021</b>			
<b>Term 1</b> <b>10 weeks</b>	<b>School Commences:</b>	<b>Wednesday</b>	<b>27 January</b>
	Student Free Days:	Thursday	21, Friday 22 January, Monday 25 Jan
	Public Holiday:	Tuesday	26 January - Australia Day Holiday
		Friday	2 April – Good Friday
		Monday	5 April – Easter Monday
	<b>School Concludes:</b>	<b>Friday</b>	<b>1 April</b>
<b>Autumn Vacation</b> <b>2 weeks</b>	<b>Commences:</b>	<b>Tuesday</b>	<b>6 April</b>
	<b>Concludes:</b>	<b>Friday</b>	<b>16 April</b>
<b>Term 2</b> <b>10 weeks</b>	<b>School Commences:</b>	<b>Monday</b>	<b>19 April</b>
	Public Holidays:	Monday	3 May – Labour Day
	<b>School Concludes:</b>	<b>Friday</b>	<b>25 June</b>
<b>Winter Vacation</b> <b>2 weeks</b>	<b>Commences:</b>	<b>Monday</b>	<b>28 June</b>
	<b>Concludes:</b>	<b>Friday</b>	<b>9 July</b>

<b>Term 3</b> <b>10 Weeks</b>	<b>School Commences:</b> <b>Monday</b> <b>12 July</b> Public Holiday: <b>Wednesday</b> <b>11 August - Brisbane Show Day</b> Student Free Day <b>Friday</b> <b>3 September</b> <b>School Concludes:</b> <b>Friday</b> <b>17 September</b>
<b>Spring Vacation</b> <b>2 weeks</b>	<b>Commences:</b> <b>Monday</b> <b>20 September</b> <b>Concludes:</b> <b>Friday</b> <b>1 October</b> Public Holiday: <b>Monday</b> <b>4 October - Queen's Birthday</b>
<b>Term 4</b> <b>10 weeks</b>	<b>School Commences:</b> <b>Tuesday</b> <b>5 October</b> <b>School Concludes:</b> <b>Friday</b> <b>10 December</b>
<b>Summer Vacation</b> <b>6 weeks</b>	<b>Commences:</b> <b>Monday</b> <b>13 December 2021</b> <b>Concludes:</b> <b>Friday</b> <b>21 January 2022</b> <b>Term 1 2022</b> <b>Monday</b> <b>24 January 2022</b> Public Holiday <b>Wednesday</b> <b>26 January 2022 – Australia Day</b>

## SCHOOL TIMETABLE

SCHOOL WEEK - MONDAY to FRIDAY	
SCHOOL DAY COMMENCES	8:30 am
CLASSROOM INSTRUCTION COMMENCES	8:45 am
LUNCH RECESS FOR ALL CLASSES	10:45 am – 11.30 am
AFTERNOON TEA BREAK FOR ALL CLASSES	1:30 pm – 2.10 pm
SCHOOL DAY CONCLUDES	3:00 pm

## CURRICULUM AND THE TEACHING LEARNING PROCESS

### Intended Curriculum

At Kedron State School, we plan, teach, assess and report on the:

[Australian Curriculum Prep to Year 6](http://www.australiancurriculum.edu.au)  
<http://www.australiancurriculum.edu.au>

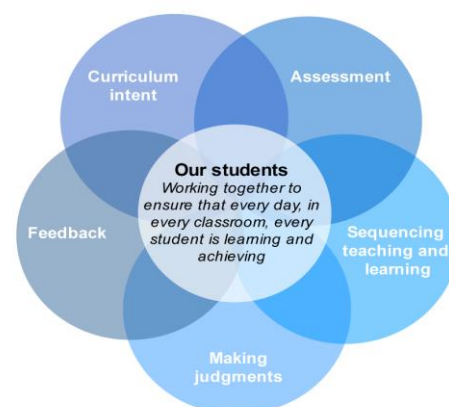
- English
- Mathematics
- Science
- Humanities and Social Science (HASS)
- Health and Physical Education (HPE)
- The Arts
- Technology
- Languages – Japanese (Years 5 & 6)

A number of specialist teachers provide lessons in the areas of:

- Physical Education
- Music
- Languages (Japanese)
- Dance (Yrs 4-6)

Our expert teaching teams engage in a planning process every term to develop a shared understanding of the alignment between the curriculum intent, assessment, teaching and learning sequence, and reporting.

### Assessment and Monitoring

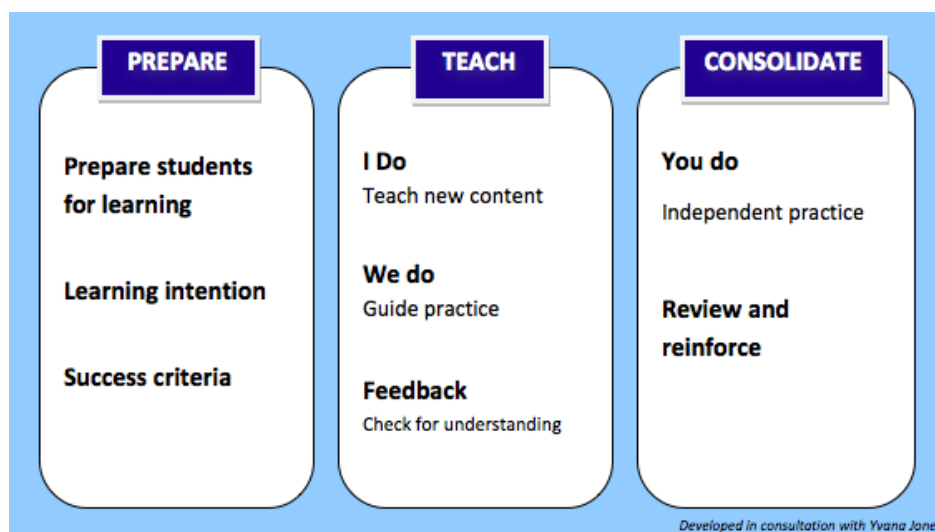


At Kedron State School, our teachers use a variety of standardised, diagnostic, formative, monitoring and summative assessments to diagnose learning needs, determine achievement and inform teaching. Assessment is consistent across year levels and is front-ended at the beginning of a unit of work. Students are assessed throughout and at the end of a unit of work to determine their overall understanding. Students in Years 3 and 5 participate in NAPLAN (National Assessment Program in Literacy and Numeracy).

## Sequencing Teaching and Learning

Our Whole School Curriculum, Assessment and Reporting Plan ensures a cohesive progression and sequence of learning. Our students are exposed to a wide variety of learning opportunities through each of the learning areas across all year levels. We also provide many opportunities for students to be involved in a range of additional curriculum offerings.

Our signature, research evidenced instruction is guided by **High Impact Teaching**, which involves teachers employing the gradual release of responsibility when explicitly teaching core knowledge, understanding and skills. The key selection and balanced use of effective teaching strategies provides students with the opportunity to learn in diverse ways.



<p><b>DIRECT TEACHING</b> <i>Highly structured and explicit</i></p> <p>Explicit teaching, intensive teaching, structured overview, drill and practise</p>	<p><b>INDIRECT TEACHING</b> <i>Students make decisions about their learning</i></p> <p>Inquiry based learning, inclusive teaching, problem-based learning and independent learning</p>
<p><b>INTERACTIVE TEACHING</b> <i>Students work collaboratively in participatory learning</i></p> <p>Whole class discussions, cooperative learning and peer/partner learning</p>	<p><b>EXPERIENTIAL TEACHING</b> <i>Students construct meaning through experiences</i></p> <p>Field experience, simulation, role play and process drama</p>

## Making Judgements

Our teachers work in year level teams to analyse student evidence of learning to ensure consistency of judgements against the Australian Curriculum Year Level Achievement Standard.

Consistent teaching and learning practices are defined through our Pedagogical Framework. We prioritise teacher professional development to ensure best practice and improved outcomes for all students. Student assessment pieces and portfolios are moderated across year levels and across a cluster of schools to ensure consistency of assessment and judgements.

## Quality Feedback Processes - Reporting

Written report cards are issued twice yearly, using a five-point scale to report student achievement. Parent teacher interviews are offered twice yearly. A range and balance of assessment tasks are used to demonstrate student learning and inform end of semester reporting.

Reporting on student learning reflects the content, skills and application of knowledge of what has been taught and assessed in class.

Our report comments reflect:

- the achievement standards of the Australian Curriculum: English, Mathematics, Science, Humanity and Social Science, Technology, LOTE, HPE and The ARTS

Teachers provide feedback to students both formally and informally through a variety of modes including; conferencing, written feedback and verbal feedback. All Kedron students have individual learning goals that are reviewed and updated each term.

## KEDRON STATE SCHOOL PEDAGOGICAL AND WELLBEING FRAMEWORKS

Our Pedagogical and Wellbeing Frameworks are the overarching documents that describe teaching and learning at Kedron State School and the focus on ensuring that each student's wellbeing sits at the heart of quality and individualised instruction. These documents are owned by the whole school community to allow for a shared understanding of the language and processes within our school.

Classroom teachers will provide opportunities to share with parents at varying times through the school year. Parents who enrol during the course of the school year will be provided with opportunities so they too may fully understand the design of teaching and learning at Kedron State School.

The Kedron State School Wellbeing Framework articulates the expectations of being a member of the Kedron State School Community.

Each member will be – **Responsible, Respectful, Safe and a Learner.**

We expect the adults in our community to model these expectations providing our students strong foundations of example to follow.

## ZONES OF REGULATION

Kedron State School implements 'The Zones of Regulation' from Prep to Year 6.

*The Zones of Regulation*<sup>®</sup> is a framework and easy-to-use curriculum for teaching students strategies for emotional and sensory self-management.

Embedded in cognitive behavioral therapy, The Zones approach uses four colors to help students identify how they are feeling in the moment given their emotions and level of alertness. By understanding how to notice their body's signals, detect triggers, read social context and consider how their behavior impacts on those around them, students learn improved emotional control, sensory regulation, self-awareness, and problem-solving abilities.

Concepts from the Social Thinking Methodology are incorporated throughout the curriculum to help students develop awareness of how their behaviour impacts the thoughts and feelings of others. By integrating Social Thinking concepts, lessons on self-regulation become more meaningful to the students' lives as they gain a deeper understanding of the impact their behavior has on their relationships.

Using this cognitive behavioral approach, students are frequently engaged in modelled lessons and reflection time to assist them in recognising and regulating the range of zones. The four zones are represented by different colors:

The **Red Zone** is used to describe extremely heightened states of alertness and intense emotions. A person may be elated, euphoric, or experiencing anger, rage, explosive behavior, devastation, or terror when in the Red Zone.

The **Yellow Zone** is also used to describe a heightened state of alertness and elevated emotions, however individuals have more control when they are in the Yellow Zone. A person may be experiencing stress, frustration, anxiety, excitement, silliness, the wiggles, or nervousness when in the Yellow Zone.

The **Green Zone** is used to describe a calm state of alertness. A person may be described as happy, focused, content, or ready to learn when in the Green Zone. **This is the zone where optimal learning occurs.**

The **Blue Zone** is used to describe low states of alertness and down feelings such as when one feels sad, tired, sick, or bored.

All of the zones are natural to experience, however the framework focuses on teaching students how to recognise and manage their zone based on the demands of their environment and the people around them. Please feel free to peruse the article, [All the Zones are OK! Tips for Managing the Zones You're In.](#)



## KEDRON STATE SCHOOL LEARNING BEHAVIOURS

At Kedron State School we focus on building 'growth mindsets'. A theory of mind based on the research of Carol Dweck<sup>1</sup> and her subsequent evidence of building successful learners. To this end, we promote *10 Positive Learning Behaviours* from Prep – Year 6 that are embedded into classroom instruction to grow the skills required for self aware, independent and productive members of the community.

*Dweck, C. S. (2012). Mindset: How You Can Fulfill Your Potential. Constable & Robinson Limited.*

*Dweck, C. S. (2006). Mindset: The new psychology of success. New York: Random House.*



<p><b>Choose your Attitude</b></p> 	<p><b>Quiet</b></p>  <p><b>Look</b></p>  <p><b>Listen</b></p> 	<p><b>Be Organized</b></p> 	<p><b>Following Directions</b></p> 	<p><b>Getting Started</b></p> 
<p><b>Staying on Task</b></p> 	<p><b>Scan for Clues</b></p> 	<p><b>Ask for Help</b></p> 	<p><b>Completing Task</b></p> 	<p><b>Is this my Best Work?</b></p> 

## EXTRA CURRICULA

Kedron State School offers a diverse range of extra curricula activities to meet the needs of our students and their families.

Additional Provisions of Opportunity:-

- *Outside School Hours Care provided by YMCA (Fee Based)*
- *Tennis Lessons – Shaw Park Tennis Centre – Year round lessons – Juniors and Advanced (Fee Based)*
- *Swimming lessons – October - March – Beginners/Advanced and Master Squads (Fee Based)*
- *Dance Classes (Fee Based)*

*(All extra curricula activities are run by qualified coaches/instructors.)*

*In school hours, a variety of extra curricula lunch time activities are offered including Japanese Club, Choirs, Lego Club, Recorder Band and Ted Talks.*

Kedron State School celebrates and promotes The Arts not just through classroom instruction but also:-

- Junior and Senior choirs
- Weekly Instrumental Music lessons
- Kedron Woollooin State School combined bands (Yrs 4-6)
- P&C supported Strings Program (Yrs 2-6)

## ENROLMENT INFORMATION

Kedron State School is strictly enrolment managed in alignment with Education Queensland Enrolment Management Plan. It is a requirement of the Administration that proof of residency is presented on enrolment in conjunction with the following:

- **Birth Certificate (original) or**
- **Passport with Visa or**
- **Statutory Declaration witnessed by a Justice of the Peace**
- **Proof of address for in catchment families (Signed House Contract, Tenants Agreement, or Rates Notice and 1 Utilities Bill)**

This evidence must be presented with the Enrolment Form.

Copies of documents relating to parenting orders (residency and contact orders) should be made available to the school as soon as they are issued by the Family Court / Government Department.

## PREPARATORY YEAR ENROLMENT ELIGIBILITY

Children turning 5 years between 1<sup>st</sup> July 2015 and 30<sup>th</sup> June 2016 are eligible to be enrolled in the Preparatory Year in 2021.

BIRTH DATE	2021	2022	2023	2024
Child born 1 July 15 to 30 June 16	Prep	Yr 1	Yr 2	Yr 3
Child born 1 July 16 to 30 June 17		Prep	Yr 1	Yr 2
Child born 1 July 17 to 30 June 18			Prep	Yr 1

## ADMISSION TO ALL YEAR LEVELS

Admission of all students (every year level) will be after an initial interview with the Principal or Deputy Principal and parents or carers has taken place.

## SCHOOL UNIFORM POLICY

Kedron State School students take great pride in their appearance and how this impacts the overall culture and tone of their school community. Students are taught to recognise their attention to uniform standard impacts how they represent themselves and their school.

As such, it is part of our school expectations, endorsed by the Kedron State School P&C that students, supported by their families, adhere to the school uniform policy.

Our school uniform consists of a formal uniform, sports uniform and school house shirts (worn only on sporting occasions).

Educators will inform students across the year as to when the formal uniform is compulsory. This will include off campus excursions school performances, school photos and presentations.

THE FORMAL UNIFORM	THE SPORTS UNIFORM
<ul style="list-style-type: none"> <li>➤ <b>MAY</b> be worn any day of the week EXCEPT the day the physical education teacher visits.</li> <li>➤ <b>MUST</b> be worn when representing the school</li> </ul>	<ul style="list-style-type: none"> <li>➤ <b>MAY</b> be worn on any day of the week.</li> <li>➤ <b>MUST</b> be worn on the day the physical education teacher visits.</li> </ul>

- Checked dress OR
- Checked shirt with
- Royal blue shorts or skorts
- White ankle socks
- *Black shoes*
- Royal blue school hat
- Hair Accessories – yellow or blue

### **PREP UNIFORM**

- Blue polo shirt
- Royal blue shorts/skirts/skorts
- Sandshoes
- (Summer) – Navy sandals (with strap around heel), (colour as per informal uniform)

- Yellow polo shirt
- Royal blue shorts or
- Royal blue Skorts or
- Royal blue netball skirt
- White ankle socks
- Sandshoes, sport shoes – predominantly *black, white or blue with minimal 2<sup>nd</sup> colour*
- Royal blue school hat
- Hair accessories – yellow or blue
- Year 6 shirt (*for Year 6 only*)- *must not be worn for school music performances*

### **WINTER UNIFORM**

Royal blue jumpers or zip jackets and royal blue tracksuit pants only (in combination with the appropriate blue uniform).

Navy tights (only)

### **MUSIC UNIFORM**

The Music Program Performance Uniform (Concert Band, Strings, Choirs and Recorder Ensembles) – Formal Uniform

### **SPORTS HOUSE T-SHIRT**

The sports house T-Shirt is to be worn at the swimming carnival, cross country and athletics carnivals.

### **YEAR 6 SHIRT**

The Year 6 students are invited to purchase a Senior shirt. This senior polo shirt can only be worn as part of the informal uniform and cannot be worn on days where the formal uniform is required.

The Year 6 polo cannot be signed until after the formal school graduation day has occurred.

### **SCHOOL CAPTAINS**

School Captains, Vice Captains and Music Captains must wear the formal school uniform when representing the school at events such as: - ANZAC Day, Leaders Day, Special Assemblies etc.

### **ACCESSORIES**

- Hair bands/clips must be in school colours
- Shoes – Black or white with matching laces

### **HAIR**

- Shoulder length hair or longer must be tied up neatly.
- Hair colour should be of natural colour in appearance

### **GENERAL EXPECTATIONS**

- **Shoes and a hat must be worn or no outside play will be allowed.**
- **Designated Sport Jerseys only to be worn at sport event only eg: Soccer**
- **Jewellery is restricted to studs or sleepers, a watch and religious/medical medallions**
- **No makeup or nail polish and hair to match natural colours**
- **Hairstyles and cuts should be in keeping with school and age appropriate considerations.**

### **FOOD / DIET**

We encourage all parents / caregivers to support our school's healthy eating philosophy by sending appropriate food for lunch and afternoon tea. The Smart Choice program – "Healthy Food and Drink Supply Strategy for Qld Schools" informs decision making. More details can be obtained from their website:

<http://education.qld.gov.au/schools/healthy/food-drink-strategy.html>

*Suggestions:* - **Lunch** – Simple wholesome sandwiches and fruit.

## HOMework

Homework plays an important role in the teaching/learning process.

It serves a range of purposes including:-

- Providing an opportunity for consolidation of the content, processes and skills experienced in class.
- Creating a link between the school and the home by familiarising parents or caregivers with and encouraging active participation in their child's learning.
- Fostering a methodical, organised approach to work to develop good study habits.

Our school expects students will do homework on a regular basis. The amount of homework is determined by, in most instances, year level. Homework may take the form of reading, revision, completing exercises or assignments. Parents can assist by providing a suitable environment and set time for homework and offering encouragement.

Below are suggested homework times only.

- Prep – Year 2 - 15 minutes when required
- Years 3, 4, 5 - 15-45 minutes per school day
- Years 6 - 45 minutes to 1 hour per school day

***Nightly reading practice should also accompany nightly homework.***

## SPECIALIST SUPPORT

All children will receive instruction on a weekly basis from specialists in the areas of:

- **Music**
- **Languages Other than English (LOTE) – Japanese**
- **Health and Physical Education**
- **Library Specialist Lessons**
- **Religious Instruction:** Religious Instruction at our school is taught ecumenically.
- *Lessons are given by approved persons including Ministers once a week. A written request is required before a child is withdrawn from such lessons. Alternative arrangements for supervision will be made for these students during Religious Instruction Lessons.*

## LEARNING ENHANCEMENT TEACHERS

Kedon State School prioritises an individualised and differentiated approach to instruction. As such, a Learning Enhancement Team is available to guide personalised learning through student and teacher support.

This team consists of:-

- Guidance Officer
- English as an Additional Language/Dialect Teacher
- Inclusion Education Teacher
- Student Advancement Coach
- Intensive Teachers

## INSTRUMENTAL MUSIC PROGRAM

**WOODWIND OR BRASS INSTRUMENTS:** An Instrumental Music Instructor visits our school each week and provides free tuition to children wishing to learn Woodwind or Brass instruments.

These instruments are provided by parents or caregivers mostly, however the school does have several available for student use. Children from Year 4 upwards are eligible to be included in the Brass and Woodwind programs. Auditions are carried out the year prior to joining. Special conditions may be considered for younger talented students by the Principal and Instrumental Music Teacher. The program operates on a contribution scheme to help cover expenses.

***This is currently \$50 per annum for students with their own instruments and \$100 per annum for students who use school instruments. Children who are part of the program are expected to participate fully over the course of their program involvement. There is a commitment to regular practice, attending lessons / performances, proper care of instruments and purchasing performance uniforms.***

**STRINGS:** A strings instructor is engaged by our P&C Association to provide student instruction in stringed instruments (Violin, Viola, Cello and Double Bass), during school hours. This program is full fee paying. Fees

can vary from term to term but will be set at a maximum of \$165.00 for 2021. A limited number of instruments are available for hire during the 1<sup>st</sup> year of tuition for an annual fee of \$100.00. All students are required to participate in one of the String Ensembles when they have achieved basic competency. Students from Year 3 upwards are eligible for the strings program depending on the availability of a place.

## LIBRARY

Kedron State School is very proud of its library. We encourage its use and ask that the library procedures be adhered to when using or borrowing. Students are encouraged to use a library bag for borrowing purposes.

**The Library is available during lunch break.**

- **Library books can be borrowed**
- **Students in Years Prep - 4 may borrow - 1 Fiction and 1 Non-Fiction Book**
- **Students in Years 5 & 6 may borrow – 1 Fiction and 2 Non-Fiction Books**

***Students are to bring their library items back on time so that other students can access them. Any lost, misplaced or damaged items are to be fully replaced or paid for by parents or caregivers.***

## INFORMATION AND COMMUNICATION TECHNOLOGY (ICTs)

Kedron State School is committed to the authentic integration of Information Technologies throughout curriculum delivery.

The school uses a range of technical devices (inclusive of mobile technology iPads) to support and capture learning and information recording. Kedron State School engages with NAPLAN online.

## SPORTS HOUSE SYSTEM

Our school has three houses: BARTON, BOWEN and PHILLIP for Inter-House Athletics and other sporting activities held during the year. Students are allocated to a particular house on enrolment and remain permanently in that house. Children in the same family are allocated to the same house.

### HOUSE COLOURS ARE:

**BARTON - BLUE**

**BOWEN - GREEN**

**PHILLIP – RED**

Upper primary year levels participate in intra-school sports on Friday afternoons at various times throughout the year. The sports played are seasonal but may include: Touch Football, Flippaball, Soccer, Tennis and Modified Cricket. Children have the opportunity to trial for selection in school sport leading to district, regional, state team selection.

## SWIMMING, SPORTS, EXCURSIONS

At varying times classes leave the school grounds to attend performances and visit places of interest. Notes are sent home detailing these activities at the appropriate time.

All children are expected to participate in Swimming and Physical Education lessons unless they provide a note from a parent / caregiver excusing them.

### SWIMMING

Children will require swimwear, towel, bathing cap and waterproof carry bag (**all clearly named**) to attend swimming lessons. Goggles are optional. For sunsafe practices, swimwear (togs) should minimize exposure to the effects of the sun. All students are required to wear a sunsafe shirt and bathing cap during swimming lessons.

*Children suffering from any type of infection, sores, skin complaints or wearing bandaids will be excluded from swimming. No jewellery or hair clips / ties to be worn in the water during swimming lessons.*

We greatly appreciate the commitment of our parent volunteers particularly during terms 1 and 4 swimming lessons. We respectfully request that parents model appropriate sunsmart swimming attire and are fully dressed after leaving the pool precinct.

## VOLUNTARY STUDENT CONTRIBUTION SCHEME

The contribution amount for **2021 has been set at \$50 per student per year**. This money is used to enhance essential learning and recreational resources for all students. Parents / caregivers are encouraged to participate by signing the Parent / Caregiver Consent Form and forwarding their payment with this form at the beginning of Term 1, 2020. Payment options can be arranged through administration.

## SENDING MONEY

Please ensure you label your envelope with name, class and reason money is being forwarded together with your completed permission form. EFTPOS and credit card facilities are available at the school office only or our preferred payment is online via **BPoint**.

***(Money needs to be given to the class teacher on any day by 8:45am)***  
***Monies collected for P&C events over the value of \$20.00 are requested to be transferred electronically. Details will accompany event.***

## OTHER EXPENSES

Other activities occur occasionally throughout the year and involve additional expenses for parents or caregivers and may include:-

- Arts Performances (usually 1- 2 performances per year)
- School Photographs
- Sport activities
- Class Excursions arranged by the class teachers
- Australasian Schools Competitions (optional for Year 3 to 6)
- ICAS
- Special exhibitions or show performances
- Extra-curricula activities
- End of Year activity
- School Camp (Years 5 & 6)

## BOOK CLUB / BOOK FAIR

Approximately twice each term, Scholastic Pty Ltd, forward to our school, pamphlets for distribution to students. In these pamphlets are listed many popular and recent publications, and they are organized according to age and interest levels of students (different pamphlets for different age levels). These books are usually reasonably priced as well. It is considered worthwhile to distribute these regularly, thus giving everyone the opportunity to order books if they choose. Participation in Book Club and Book Fair is optional.

## BEFORE AND AFTER SCHOOL CARE

Before and After School Care is provided on the school premises by the YMCA.

**Hours of operation are from 6:30am – 8:30am and 3pm - 6pm daily. Vacation care is also available.**  
**Enquiries please Phone: 0438 788 504.**

## PLAYGROUP

Kedron State School proudly offers a playgroup to our local community weekly for families of children from birth to school age.

Playgroup commences in week 2 and concludes in week 9 of each term.

Governed by playgroup Queensland and facilitated by a school educator and parent volunteer, our program is a wonderful opportunity to socialise and play with Kedron families, build familiarity within the school and engage our youngest learners in 'rich' activity based fun that promotes early learning.

## SCHOOL RECORDS

**Please notify the school office immediately of any contact information change.** This ensures that we have up-to-date and accurate details should an emergency arise. The prompt provision of this information avoids distress for your child.

## ATTENDANCE

All students deserve a year's worth of learning and instruction.

Regular and punctual attendance at school is a legal requirement. Any student absence from school or late to arrive must be explained by a parent with a '**reasonable explanation**' in the form of a short note, telephone call,

email or personal contact. If a child has to leave the school before the end of the school day, a written note or conversation explaining the circumstances is necessary.

All absences without valid reason will result in a phone call requesting an explanation of such absence. No response or further unexplained absences will result in formalised action. Those children who do not attend regularly are placed at a disadvantage throughout their school career.

Early departure and late arrival registers are located in the school Administration. Parents must complete this process before removing students from campus before 3:00pm or escorting them to class after the 8:45am school start.

## ARRIVAL AND DEPARTURE

Parents or caregivers are asked to direct their children to use one route only and to ensure that they are aware of road hazards, crossings and road safety rules. If you drive to deliver and/or pick up your children at this school, please drive carefully near the school. Parents utilizing the pickup/drop off zone **must** adhere to the 2 minute parking regulation.

**Children should arrive at the school no earlier than 8:15am and should depart promptly after dismissal and by 3:15pm unless participating in school organised activities.** We discourage the early arrival of children as no playground supervision is timetabled by teachers before morning lessons. **Arrival between 8:30am and 8:40am is most suitable.** Once students arrive at school they may not leave the school grounds until 3:00pm, unless accompanied by an authorised adult. If the situation arises whereby you need to collect children early, please send a note or phone the school to keep us informed.

Our school community welcomes the presence of our parents, however, we respectfully request that parents collecting children from classrooms observe a reasonable distance to ensure the learning at the end of the day is not disrupted by conversation and movement that distracts our young learners.

## TRAFFIC, PARKING AND SAFETY RULES

- Observe 40kph speed zones before and after drop off or pick up. **(7:00am to 9:00am and 2:00pm to 4pm)**
- Our school utilises a **DROP OFF / PICK UP ZONE** in both **9<sup>th</sup> and 10<sup>th</sup> Avenues**. This area is signified by an orange painted curb and signage.
- Parking in both these areas is limited to **2 minutes from 8:00am to 9:00am, and 2:30pm to 3:30pm.**
- **You are required to stay in your car, unless you are helping your child load or unload school bags. At no time are you to leave your car parked in this area during these times.**
- Parking outside these marked areas is permitted any time of day.
- If you use drop off zones, please educate your children to wait in an area so that they can see you pull up, to enable car movement to occur smoothly during peak times. Surname labels are available from the office for you to display so the Teacher Aides can clearly identify the child to be picked up.
- Please also note that both 9<sup>th</sup> and 10<sup>th</sup> Avenues have an area to cross safely. These areas were selected by BCC engineers as the safest place to cross these roads. Please educate your children to cross in these zones.
- If your child uses Leckie Road, they must use the designated School Crossing, which is staffed by a crossing supervisor from 8:10am to 8:55am and 2:55pm to 3:25pm.
- These regulations are enforceable.
- The school provides Teacher Aide supervision at 9<sup>th</sup> and 10<sup>th</sup> Avenue gates until 3:15pm where students will be taken to the office for collection.
- A crossing supervisor assists students to cross at Leckie Road in the mornings and afternoons.

**FOR OUR CHILDREN'S SAFETY WE EXPECT ALL DRIVERS TO ADHERE TO THESE TRAFFIC RULES.**

## BICYCLES & SCOOTERS

Bicycles and scooters must be walked through school grounds and are to be housed and locked in the school's bike racks beneath Block B. Bicycle helmets must be worn at all times.

## **GOVERNMENT FINANCIAL ASSISTANCE**

There is a variety of Government Financial Assistance available eg. Queensland Transport – subsidy on Bus Fares. *Please contact the office for further information and details.*

## **COMMUNICATION - STAYING INFORMED – A PARTNERSHIP BETWEEN SCHOOL AND HOME**

Kedron State School recognises the partnership between home and school as critical to both parent and student confidence in understanding and connectedness to our school. The administration and teaching staff welcome and encourage open communication.

As such, quality communication is essential. The school offers multiple communication strategies:-

- ✓ School website
- ✓ Weekly newsletters (electronic)
- ✓ Community notifications via email
- ✓ Class communication via the Parent Representative Scheme
- ✓ Term newsletters and timetable for each class that also includes curriculum and assessment focus, key dates and classroom expectations
- ✓ Parent Teacher interviews Terms 1 and 3
- ✓ Formalised reports emailed Semester 1 and 2
- ✓ Opportunities to email/arrange appointments with class teachers

### **SHARING CONCERNS AND COMPLAINT MANAGEMENT:**

From time to time you may find a need to query a certain aspect of school. Your child's teacher is the first point of contact. To allow the appropriate time for your concerns to be given consideration, an appointment is necessary. If further consultation is required, a meeting with a member of Administration will be made available.

### **NEWSLETTER:**

Our school newsletter is published weekly (Thursday), and it is through this publication that the parents or caregivers and the local community are kept informed about the latest happenings at the school, the Parents and Citizens' Association activities, and what is happening in our community.

This publication is sent electronically and is also online at: <https://kedronss.eq.edu.au> You can ask the office to add you to our email link by contacting [admin@kedronss.eq.edu.au](mailto:admin@kedronss.eq.edu.au)

As the need arises, additional school notices are forwarded home. These relate to school matters only, and are not for public distribution. It is essential that you take the time to read the newsletter thoroughly. Your child's education is enhanced through your efforts to keep yourself informed. The newsletter is available for community notices. All notices need to be handed into the school office the day before publication.

### **ASSEMBLY:**

A whole School Assembly is held weekly, on Tuesday afternoon at 2:10pm in our Hall and all members of the school community are welcome to attend.

## **CLASS HELPERS – VOLUNTARY WORKERS:**

Many teachers encourage and appreciate parents/carers assisting with planned program of instruction. If you would be interested in helping in this way, please speak to your child's teacher. The decision to have parent volunteers rests with the individual teacher. Having extra adults in the school enriches the students' lives. Before assisting in the classroom, a Parent Volunteer Handbook is required to be collected from the office and our Volunteer Agreement forms need to be signed and returned.

The Volunteer Handbook outlines the expectations and responsibilities of all adults working within our school. The Code of Conduct applies to all volunteers. Volunteers, other than parents or carers of a child currently enrolled, must hold a current **Working with Children Check Suitability Card** sighted by the office.

All volunteers are requested to report to the office, sign in and out, and collect an identification badge. Students know to look for these badges as a symbol to authorize unfamiliar personel within the school.

Volunteer Induction sessions are held at the beginning of each semester (dates to be advised).

### **PARENTS / CAREGIVERS IN THE PLAYGROUND:**



Parents / caregivers are always welcome in our school and invited to join activities. However, under no circumstances, should parents / caregivers approach children, other than their own, in the playground. If a dangerous or unacceptable situation is observed, parents should bring this promptly to the attention of the nearest staff member or to the office. Your co-operation with this will make our school a safe, calm and supportive learning environment.

**Please note that the school Playgrounds are strictly out of bounds for all students and siblings both before and after school.**

## HEALTH AND SAFETY

If your child should become sick, the Administration staff will notify you. If this fails, we will notify a nominated emergency contact person to collect the child.

If your child develops symptoms such as spots, rashes, a temperature, a headache, diarrhoea, vomiting, conjunctivitis, severe coughing or sore throat, you will be advised immediately. We will also contact you if the student has had any injuries above the shoulders.

In case of minor illnesses, please use discretion when deciding whether or not to send your child. A child who is unwell will not enjoy or benefit from school and may spread the illness to others.

Playgrounds are to be used only during school hours when under teacher supervision. Before and after school use of playgrounds is not permitted.

**ACCIDENT POLICY:** During the school day your child will be under the supervision of the teachers but accidents still may happen. The procedure we follow is that if possible, the parent or caregiver is immediately notified so that a course of action can be determined. Parents/caregivers will always be notified if there is an injury above the shoulder/head area. If injuries appear too severe to allow this procedure, an ambulance will be called and the child will be taken to hospital. A staff member will accompany the child until a parent arrives at hospital.

### **HEAD LICE:**

Headlice infestation is prevalent throughout Queensland at times. We have a joint responsibility to inform each other should headlice be detected. Treatment advice is provided to our families upon request.

### **IMMUNISATION:**

We recommend that all children receive the full range of immunisation against the usual variety of childhood diseases. The only exception to this may be children who have an adverse reaction to immunisation. Full details of immunisation programs are available through the Brisbane City Council Health Department or Family Doctor.

### **MEDICATIONS:**

Should your child be prescribed by their medical practitioner to take medication while at school the following are the Department of Education regulations with respect to this matter:-

- ❖ The parent or guardian must in the first instance make a written request to the Principal of the school. Permission forms are available in the Office or this may be done by letter if you cannot come up to the school personally.
- ❖ **The student's medication, with the pharmacist's written instructions on the container, must be lodged with the school for security purposes.**
- ❖ **The label on the medication must clearly state**
  - ❖ (a) **the name of the child**
  - ❖ (b) **the dosage and times to be given (please request this upon dispensary)**
- ❖ Administration of that medication will be carried out by an adult staff member designated by the Principal.
- ❖ One exception where the student may keep the medication is inhaler therapy for asthma or epipen for anaphylaxis. On written permission from a parent/legal guardian, and with the approval of the Principal, the student may be responsible for the inhaler/epipen.

**Non-prescribed medication such as analgesics and cough mixtures should not be brought to school and will not be administered by school staff.**

**SCHOOL NURSE:**

A registered nurse from the Queensland Department of Health visits when required for any health issues.

**SUN SAFE:** Kedron State School is a Sun Safe School. Our school policy and practice is NO HAT – NO PLAY as stipulated in our sun safe policy.

**NO SMOKING:** For the health and safety of school community members, Government policy excludes smoking within Government facilities such as school buildings and grounds and within 5 metres of the school boundary.

**FIRE and CRITICAL INCIDENT DRILLS:**

Drills are carried out at least twice per semester to familiarise staff and students with procedures to be followed for evacuation and lockdown of the school premises.

**CARE OF SCHOOL PROPERTY:**

School equipment has been provided for the educational, recreational and social development of all the students attending Kedron State School and must be handled with care at all times. Destruction of such property will not be tolerated and replacement / repair of any school item will be the responsibility of the student and the student's parents or caregivers.

**VALUABLES AT SCHOOL:**

We actively discourage children from bringing valuables to school. Children should not bring any more money than is necessary.

**JEWELLERY:**

For various reasons, including safety, the only jewellery a child is permitted to wear is a watch, studs or sleepers by a student with pierced ears and a bracelet or medallion on a chain bearing medical information. No other jewellery will be allowed.

**FORBIDDEN ARTICLES:**

Water pistols, guns and caps, matches, pocket knives, chains, chewing gum and other objects staff consider dangerous, will be confiscated by any staff member. These items may be collected and taken home at the conclusion of the day.

**MOBILE PHONES:**

Mobile phones and all electronic devices (labelled with your child's name) are to be brought to the school office prior to the commencement of the school day and collected at the conclusion of the school day.

**LOST PROPERTY:**

Please label your child's clothing, books etc. clearly with the child's name. This applies to such items as school bag, hat, jumper, raincoat, shoes and purses. Lost property is located outside the reading room and if your child loses something, do follow this up by checking the contents of this box. Any valuables and the like are kept inside the office. Any lost property left at the end of each term is returned to any labelled owners or the uniform shop for recycling or given to a local charity.

**INFECTIOUS DISEASES:**

If your child contracts an infectious disease e.g. chickenpox, measles or school sores please contact the school immediately. In certain cases children will be required to be kept at home until the disease is no longer infectious. You will be informed of the period of exclusion when you contact the school.

An exclusion table is attached and more information can be obtained from the school. Your local doctor also can provide this advice.

Further information regarding Time Out / Exclusion period for infectious diseases for Schools is available at the Queensland Health Departments Website at <http://www.health.qld.gov.au>

## INFECTIOUS DISEASES CHART

CONDITION	CHILD WITH THE INFECTION	PERSONS EXPOSED TO THE CHILD WITH THE INFECTION
<b>Chickenpox and shingles</b>	Exclude for at least five days after the first appearance of the rash and the last blister has scabbed over. (some remaining scabs are not a reason for continued exclusion)	Exclude children with immune deficiencies (e.g. Leukaemia or on chemotherapy), otherwise not excluded
<b>Conjunctivitis</b>	Exclude until discharge from eyes has ceased	Not excluded
<b>Cytomegalovirus</b>	Exclusion not necessary	Not excluded
<b>Diarrhoea (campylobacter, cryptosporidium, Giardia, rotavirus, salmonella, shigella)</b>	Exclude until diarrhoea has ceased for 24 hours	Not excluded
<b>Glandular Fever (mononucleosis)</b>	Exclusion not necessary	Not excluded
<b>Hand, Foot and Mouth Disease</b>	Exclude until all blisters have dried	Not excluded
<b>*Hepatitis A</b>	Exclude until 7 days after the onset of illness or jaundice. Readmit with a medical certificate of recovery	Not excluded
<b>Hepatitis B</b>	Exclusion not necessary	Not excluded
<b>Hepatitis C</b>	Exclusion not necessary	Not excluded
<b>Herpes (cold sores)</b>	Young children unable to comply with good hygiene practices should be excluded while sores are weeping (sores should be covered with a dressing where possible)	Not excluded
<b>Human immune-deficiency virus (HIV AIDS Virus)</b>	Exclusion is not necessary unless the child has a secondary infection	Not excluded
<b>Impetigo (school sores)</b>	Exclude until treatment has started. Sores on exposed skin should be covered.	Not excluded
<b>Influenza &amp; influenza like illness</b>	Exclude until well	Not excluded
<b>*Measles</b>	Exclude for a least four days after the rash first appears	Immunised children not excluded. Non immunised children and staff should be excluded until 14 days after the first day the rash appears in the last infected person. Excluded children or staff may return to the school or centre if immunised within 72 hours of contact with the first infected person.
<b>*Bacterial Meningitis and Meningococcal infection</b>	Exclude until well	Not excluded
<b>Mumps</b>	Exclude for 9 days or until swelling goes down	Not excluded
<b>Parvovirus (erythema infectiosum, slapped cheek or Fifth Disease)</b>	Exclusion not necessary	Not excluded
<b>Ringworm, s\Scabies, Head Lice</b>	Exclude until day after approved treatment has commenced	Not excluded
<b>Rubella (German Measles)</b>	Exclude for at least four days after the rash first appears.	Not excluded (Female staff or childbearing age should check their immunity to rubella with their GP)
<b>Streptococcal infection (including scarlet fever)</b>	Exclude until child has received antibiotic treatment for a least 24 hours	Not excluded
<b>*Tuberculosis</b>	Exclude until well and approval to return as been given by a Public Health Unit Physician or delegate	Not excluded
<b>*Typhoid Fever (including paratyphoid fever)</b>	Exclude until well and approval to return has been given by a Public Health Unit Physician or delegate	Not excluded unless advised by public health authority
<b>*#Whooping Cough (pertussis)</b>	Exclude for 14 days from onset of coughing or until child has taken five days of a 7 day course of antibiotics. (erythromycin)	Household contacts who have received < 3 doses of pertussis vaccine should be excluded from childcare until they have taken 5 days of a 7 day course of erythromycin, or from 14 days after their last exposure to the infection

**#Recommendations for exclusion of persons exposed to pertussis (contacts) is specific to Queensland Health and may differ slightly from recommendations in 'Staying Healthy in Childcare'.**

**\*Schools and childcare centres should notify the nearest Public Health Unit as soon as possible if attending children or staff is diagnosed with any of these conditions.**

## BOOK LISTS

Students from Prep to 6 will receive in October the following year's class book list. Parents / carers have the following three (3) options to arrange their students 2021 Booklists:-

- purchase a complete book pack from the 2021 book supplier.
- purchase all items themselves
- purchase some items from the book supplier and some items themselves.

You will have only one opportunity to purchase book packs from the book supplier. These packs will be ordered in November and delivered to parents homes prior to the commencement of the school year. Payment is to be made to book supplier directly with orders. It is not compulsory to purchase books through this supplier, however, commission from sales go to the school.

**NO payments are to be made to the P & C or school except for Reading Eggs and Mathletics.**

## PREPARATORY AND YEAR 1 CLASSROOM RESOURCE SCHEME

Our school operates a **Prep and Year 1 Classroom Resource Scheme** which operates in accordance with the *Department of Education Manual (FNM-PR-018: Textbook and Resource Allowance in State Schools)*. Kedron State School P&C Association endorses this Scheme for 2021 and parents / carers are encouraged to participate.

Our school purchases bulk essential Prep and Year 1 Classroom Resources and Materials (*in lieu of Book Packs*) and all preparatory students will be issued these throughout the year.

If you choose to participate in the scheme your child will also be provided with essential:-

\* Basic classroom materials and equipment

\* Specific resources for key learning areas

\* Technology requirements and maintenance.

Participation in the scheme is voluntary. If you choose not to participate in our Preparatory and Year 1 Resource Scheme you are requested to provide all necessary classroom resources and materials as per detailed documentation provided at the school office.

# KEDRON STATE SCHOOL PARENTS AND CITIZENS' ASSOCIATION

The P & C Association of your school meets on the 2nd Tuesday of each month.

You are cordially invited to attend all meetings,  
which start at 7:00pm and are held in the Administration Treehouse.

By attending these meetings, you will become more acquainted with the working of your school and be given the opportunity also to put forward ideas that will promote the interests of the children attending the school.

## FUNDRAISING for Kedron State School – How and Why?

Kedron State School is a proud school community that shares a commitment to ensuring our students access a broad range of educational and extra-curricular activities in a learning facility that matches the quality of the educational programs delivered and encourages a sense of pride in the students. The Kedron State School P&C's partnership with the school is critical to ensuring these goals are attained.

In order to support these opportunities for our students, the P&C commits to a number of fundraising activities each year. Our major fundraiser, The Kedron Carnival, is a bi-annual event and one that is very much enjoyed by the whole school community. The parent group from each class is responsible for coordinating and running a stall on the day of the Carnival. The Kedron State School Art Galleria is held on the alternate years. The evening is a celebration of our student's artistic endeavours and opportunity for the parent community to come together and enjoy an evening of socialising. An Art Auction to secure the students artwork is also part of this celebration.

Other fundraising events, for example, The Walk-A-Thon & Election Day Barbeques (as well as some community/school activities), are run throughout the year. To encourage the involvement of as many parents as possible and ensure that volunteering is shared across the school, the parent group of each year level is responsible for coordinating one annual fundraising event each year. The list of events is regularly attached to the newsletter and sent out through the Parent Representative Communication Program.

The KSS P&C also coordinates the school's Uniform Shop, Strings Program, Kedron Kitchen and Book Club. These endeavours add to our students' school experience and are a convenient service to our school community.

Our School P&C is reliant on our parent and caregiver community. There are many opportunities to volunteer within the P&C and support fundraising efforts. It is also an avenue to extend and strengthen relationships within our very special school community. We would love your help!

If you would like to know more about the P&C fundraising activities, or you would like to get involved, contact the P&C at [ksschoolsecretary@gmail.com](mailto:ksschoolsecretary@gmail.com) or attend our next meeting on the second Tuesday of the month, at 7pm.

### UNIFORM SHOP

OPEN

TUESDAY 2:45pm – 3:15pm

FRIDAY 8:30am – 9:15am

THROUGHOUT THE SCHOOL TERM

*throughout the school term for all your uniform requirements*

**Special opening hours of the Uniform Shop will be on:-**

**Thursday 21 January 2021 and Friday 22 January, 2021**

**Between: 9:00am - 11:00am**

**and**

**Wednesday 27 January 2021, Thursday 28 January 2021**

**Between: 8:30am - 9:30am**

Order forms are available on the school website throughout the year for all uniform items.

The uniform shop is run entirely by the help received from  
volunteering Parents or Caregivers  
who sell Kedron State School's entire range of new and second-hand uniforms.



**Kedron State School Parents & Citizens Association  
2021 MEMBERSHIP APPLICATION**

*(Please only 1 person per application form)*

**TITLE:** *Mr, Mrs, Ms, Miss (please circle)* **FIRST NAME:** \_\_\_\_\_

**SURNAME:** \_\_\_\_\_

**HOME ADDRESS:**.....

**SURBURB:**..... **Postcode:** .....

**CONTACT NUMBERS: (Home)**..... **(Work)** .....

**(Mobile)**.....

**(Email)**.....

**Name of Child/Children attending Kedron State School:**

.....  
.....  
.....

**SIGNATURE**..... **DATE:**.....

For queries please contact the P&C Secretary – [pandcsecretary@kedronss.eq.edu.au](mailto:pandcsecretary@kedronss.eq.edu.au)